

**KIDS REGIONAL SCHOOL UNIT #2  
BOARD OF DIRECTORS**

**DATE:** WEDNESDAY, NOVEMBER 3, 2010  
**PLACE:** HALL-DALE MIDDLE SCHOOL IN FARMINGDALE  
**TIME:** 5:30 – Reception in Recognition of the Hall-Dale Varsity Boys Soccer Team’s  
Receipt of the KV Officials Sportsmanship Award, followed by the regular meeting  
6:00 PM – REGULAR BOARD MEETING

**PRESENT:** Chair O’Neil LaPlante, Vice-Chair Jim Grandahl, Directors Dawn Gallagher, Rich Howard, Jon Lambert, Linda Leet, Bill Matthews, Sarah McNaughton, Sherry Moody, Mark Pearson and Annya Rice

**MEMBERS ABSENT:** Director Cory Munsey

**ALSO PRESENT:** Donald Siviski, Superintendent of Schools, Tom Leonard, Mary Helen Williams, Deb Fisk, Steve Philbrook, Scott Bell, Gordon Murray, Vicki Raymond, John Armentrout, Naoto Kobayashi, Christine Arsenault, Donald Ferrara, Tim Johnson, Robert Sinclair and members of the HDHS Varsity Boys Soccer Team

**1.0 CALL TO ORDER/QUORUM PRESENT**

Chair O’Neil LaPlante declared a quorum present and called the meeting to order at 6:00 p.m.

**2.0 APPROVAL OF MINUTES OF THE REGULAR MEETING OF OCTOBER 6, 2010**

Director Jon Lambert **motioned** to accept the minutes of the regular Board meeting of October 6, 2010. Director Mark Pearson **seconded** the motion, **voted in favor unanimously**.

**3.0 ADJUSTMENT(S) TO AGENDA**

Move 6.9 to 8.5  
Add to Item 6.8 – Japanese Drummers Trip to Boston, MA  
Add to Item 8.1.

**4.0 PUBLIC COMMENT**

4.1 Public Comment on Agenda Items  
None

4.2 Recognition of Kennebec Valley Officials Sportsmanship Award to the Hall-Dale Varsity Boys Soccer Team

Asst. Principal Don Ferrara introduced Athletic Director Tim Johnson who in turn introduced Asst. Coach Robert Sinclair and the members of the HDHS Varsity Boys Soccer Team to the Board. The team was recognized for receiving the MPA Sportsmanship Award for Class C West at the State Championship Meet.

**5.0 OLD BUSINESS**

None

**5.0 NEW BUSINESS**

**6.0**

6.1 Approval of Resignation(s) / Retirement(s)  
None

- 6.2 Approval of Nominated Personnel  
None
- 6.3 Acceptance of School Revolving Renovation Fund Verification of SAU Intent to Proceed  
Director Rich Howard **motioned** to accept the Intent to Proceed with the School Revolving Renovation Fund for Richmond MS/HS's ventilation renovation. Director Jon Lambert **seconded** the motion, **voted in favor unanimously**.
- 6.4 Field Mowing Contract Recommendations  
Director Jon Lambert **motioned** to accept the Buildings and Grounds Committee's recommendation to contract with Gray Brothers for the mowing of the fields at all schools for next year. Director Rich Howard **seconded** the motion, **voted in favor: yes = 10,511; no = 1,284 (Annya Rice)**.
- 6.5 Hall-Dale Elementary School Shared Services Proposal  
Director Rich Howard **motioned** to accept the offer from developer Harry Wolfington to upgrade the sewer system at Hall-Dale Elementary School. The cost of the legal easement agreements would also be the responsibility of the developer. Director Jon Lambert **seconded** the motion, **voted in favor: yes = 9,685; no = 1,255 (Dawn Gallagher); Abstained = 855 (Bill Matthews)**
- 6.6 Program of Studies Adjustment  
Director Jon Lambert **motioned** to accept the Policy and Personnel Committee's recommendation that the weight of courses throughout the RSU not be calculated at less than 1.0 value and that the diploma requirements reflect academic credit. Director Sarah McNaughton **seconded** the motion, **voted in favor unanimously**.
- 6.7 World Languages – Hall-Dale  
Director Rich Howard **motioned** to approve the Hall Dale World Languages Curriculum as presented. Director Jon Lambert **seconded** the motion, **voted in favor unanimously**.
- 6.8 Out of Country Field Trip to Italy and Out of State Field Trip to Boston  
Director Rich Howard **motioned** to approve Monmouth Academy's trip to Italy and Hall-Dale High School Japanese Drummers' trip to Boston, MA. Director Annya Rice **seconded** the motion, **voted in favor unanimously**.
- 6.9 Executive Session Re: Evaluation of Superintendent [1 M.R.S.A. § 405 (6)(A)]  
Moved to 8.5

## 7.0 COMMITTEE REPORTS

### 7.1 Policy and Personnel Committee

October 13, 2010 5:30 PM, M. Buker Elementary School

Present: Committee Chair Cory Munsey, Directors Dawn Gallagher and Sherry Moody

Absent: Director Linda Leet

Also Present: Superintendent Don Siviski, Christine Chamberlain, Deb Marshall, Steve Lavoie, Deb Fisk, Dennis Grover, Mike Wing, Greg Henderson, Keith Morang, Captain Dan Davies of the Kennebec County Sheriffs Dept.

1. Director of Curriculum, Instruction and Assessment Christine Chamberlain updated the committee on the Shared Vision community meetings occurring on Thursdays in October (DES Oct. 7<sup>th</sup>, HDHS Oct. 14<sup>th</sup>, RHS Oct. 21<sup>st</sup> and MA Oct. 28<sup>th</sup>). Greg Henderson updated the committee on the work of the Ad Hoc Standards Based Committee in Hall-Dale. At the last meeting, attended by 10 people, a parent reported about college visitations with his son. They learned that Princeton admissions were excited about the approach to standards based education. He also stated the importance of four math courses on the transcript. Mr. Henderson shared that a faculty subcommittee will make recommendations to staff regarding “intervention” practices in November.
2. The committee and high school guidance counselors and principals then discussed the graduation practices/requirements currently in effect at the three RSU high schools. Specifically what process should be created to merge them into one RSU graduation requirements policy. Since each policy references a number of credits necessary to obtain a diploma the group came to a consensus that a four year process should be adopted for a single proficiency of standards diploma. Given the DOE Standards Based Diploma Task Force report to the legislature in January the committee will utilize those recommendations in their consideration but will not wait for the “state” to lead on this topic.

Deb Marshall reported on a legal interpretation of de-valuing courses completed by students with special needs as a practice that needs to change immediately. Furthermore, the concept of differentiated diplomas was also discouraged.

Academic credit for community service type courses was also identified for immediate change.

The committee will convene with the Guidance Counselors in December, at which time a rough draft four year timeline will be reviewed.

The committee was advised of a School Bus Driver Standard Operating Procedure Handbook that Transportation Director Katie Spear has authored/collated. The manual will also be presented to the Buildings & Grounds, Food Service and Transportation Committee for review.

The committee then entered into a discussion and review of district and neighboring district policies on Searches and Questioning of Students. Captain Dan Davies from the Kennebec County Sheriff’s Dept. participated in the discussion. Responsibilities of “reasonable suspicion” and “probable

cause” were articulated in depth and various phrases from individual policies were highlighted. A draft policy will be forwarded to the Committee for review prior to the next meeting.

The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

- 7.2 Buildings & Grounds, Food Service and Transportation Committee  
October 18, 2010 9:00 AM, Central Office  
Members Present: Committee Chair Rich Howard, Directors Jon Lambert and Sarah McNaughton and Superintendent Donald Siviski  
Also Present: Vicki Raymond, Gordon Murray, Katie Spear and Betty Stevenson

The meeting began with an update from Katie Spear regarding the Monmouth bus runs. Student rider time does not exceed 45 minutes and driver time is between 30 to 55 minutes. Richmond’s runs are very similar: students ride 40-45 minutes and drivers operate 50-60 minutes. Ample time exists for vehicle inspection, cleaning and processing student behavior documents. Challenges still exist with the availability of drivers throughout the RSU as well as scheduling extra-curricular/athletic trips.

The committee was also presented with a draft “standard operating procedure” student transportation manual. Members will review the book and discuss it at a November committee meeting with anticipated adoption by the RSU Board in December.

Betty Stevenson then presented an update on food services. All schools have access to on-line payments where student accounts are established. Parents have access to account balances and food consumption on a daily basis.

Currently 42% of the population has qualified for free or reduced cost of meals.

The Department of Health and Human Services conducted an inspection of Monmouth kitchens and are recommending three-bay sinks be installed.

The Dresden Elementary School food services program is being changed to a 3 hour person on-site to prepare meals to improve services. This year’s daily meal count is nearly the same as last year. A successful Maine Harvest Lunch Week was conducted and a “grandparent” lunch is planned for November 4<sup>th</sup> in the RSU. The RSU will also be applying for a “Healthy School” certification.

Gordon Murray updated the committee on the following topics. A copy of the RSU Newsletter article was provided. Security and camera installation at all schools is 95% completed. Plowing contract concerns have been addressed and all contractors that are on board for the season will have “walk-through’s” scheduled.

A 37 year old sewer pump at RHS/MS needs to be replaced and will be scheduled during a weekend.

An investigation into an anticipated mold problem at HDMS office area will be conducted and the committee will be updated as mitigation is scheduled.

The RSU qualified for the DOE sponsored School Revolving Renovation Fund for a ventilation project at RHS/MS. The committee recommended that Oak Point be contacted to develop specifications for the project. A timeline will be developed to process a referendum bid process and award decision for summer installation. Information recently received from the DOE/BGS states that we have qualified for a \$851,928 grant and 10 year, 0% loan.

The DOE conducted a facility tour of Monmouth Middle School and H. Cottrell Elementary School which is an important part of the new school application process. Validation of asbestos, lead paint and mold will be requested from the engineering firm so that the application will represent a very comprehensive assessment of needs and priorities.

Mowing contract performance was discussed and communications will be initiated with the current vendor and runner-up vendors in Hall-Dale and Monmouth. Gordon will report back to the committee to develop a recommendation to the RSU Board.

The meeting adjourned at 10:30 a.m.

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

### 7.3

#### Curriculum Committee

October 26, 2010 6:00 PM, Marcia Buker Elementary School

Present: Curriculum Coordinator Christine Chamberlain, Directors Rich Howard, Jon Lambert, Sherry Moody and Supt. Donald Siviski

Absent: Director Anya Rice

Guests: Christian Poulin

Christine Chamberlain introduced Chris Poulin to the committee and outlined the product completed by the Hall-Dale language teachers.

Chris Poulin informed the committee that significant work had been completed and that this second edition was aligned with the revised standards of the Maine Learning Results World Languages.

Committee members expressed a desire to provide Richmond MS and Dresden ES with an introductory experience/exposure to world languages. They approved the curriculum committee's work and will recommend Board approval on November 3<sup>rd</sup>.

The next meeting will be held on November 23, 2010 at Hall-Dale Middle School where a Music Curriculum (HD) and Integrated Math proposal for Richmond HS/MS will be presented.

Respectfully Submitted,  
Donald L. Siviski  
Superintendent of Schools

## 8.0 SUPERINTENDENT'S REPORT

### 8.1 Newly Hired, Newly Appointed Personnel

The Superintendent reported on the following new hires and newly appointed personnel.

- Jennifer Brueninghaus, MBES, Title One Ed. Tech. III
- Mary Bowker, DES, Food Service Worker
- Peter Dixon, RSU Van Driver
- Kim Esancy, RSU Van Driver
- Barbara Mangin, Monmouth Bus Driver
- Brandon Terrill, HDHS, Varsity Girls Basketball Coach
- Gordon Fuller, HDHS, JV Girls Basketball Coach
- Christian Lachapelle, HDHS, Freshmen Girls Basketball Coach
- Andrew Haskell, HDHS, Freshmen Boys Basketball Co-Coach
- James Patrick, HDHS, Freshmen Boys Basketball Co-Coach
- Jim Patrick, HDHS, Varsity Boys Basketball Coach
- Andrew Haskell, HDHS, JV Boys Basketball Coach
- Justin Oliver, HDHS, JV Ice Hockey Coach
- Rick Amero, MA, Varsity Girls Basketball Coach
- Ron Wing, MA, JV Girls Basketball Coach
- Lucas Turner, MA, Varsity Boys Basketball Coach
- Paul Menice, MA, JV Boys Basketball Coach
- Danielle Cloutier, MA, Varsity Cheering Coach
- Shawn Schultz, MA, Wrestling Coach
- Kari Simpson, MMS, "A" Girls Basketball Coach
- Tom Beckwith, MMS, "A" Boys Basketball Coach
- Erin Eldridge, MMS, Cheerleading Co-Coach
- Katie Stanchfield, MMS, Cheerleading Co-Coach
- Molly Bishop, RHS, Varsity Girls Basketball Coach
- Tracy Blagdon, RHS, JV Girls Basketball Coach
- Phil Houdlette, RHS, Varsity Boys Basketball Coach
- Jon Spear, RHS, JV Boys Basketball Coach
- Troy Kendrick, RMS, "A" Girls Basketball Coach
- Rick Coughlin, RMS, "A" Boys Basketball Coach

### 8.2 Resignation(s)

The Superintendent reported on the following resignation.

- Joshua Duffy, RMS, Title One Ed. Tech. III

### 8.3 DOE Tour of Facilities – HCES and MMS

### 8.4 November Board Events Calendar

### 8.5 Executive Session Re: Evaluation of Superintendent [1 M.R.S.A. § 405 (6)(A)]

Director Rich Howard **motioned** to enter into Executive Session for the purpose of the evaluation of the Superintendent. Director Annaya Rice **seconded** the motion, **voted in favor unanimously**.

Attending: Board and Superintendent

Time in 8:14 p.m.

Time out 9:05 p.m.

Action Taken: None

**9.0 ITEMS FOR FUTURE MEETINGS**

Board Workshop – December 7, 2010

**10.0 ADJOURNMENT**

Director Bill Matthews **motioned** to adjourn the meeting at 9:10 p.m. Director Rich Howard **seconded** the motion, **voted in favor unanimously**.

Sincerely,

Donald L. Siviski  
Superintendent of Schools

DLS/src