

**KIDS REGIONAL SCHOOL UNIT #2  
BOARD OF DIRECTORS**

**DATE:** WEDNESDAY, DECEMBER 16, 2009 (Originally scheduled on 12/9/09)  
**PLACE:** RICHMOND MIDDLE SCHOOL  
**TIME:** 6:00 PM

**PRESENT:** Chair O'Neil LaPlante, Directors Gary Getchell, Rich Howard, Jon Lambert, Bill Matthews, Sarah McNaughton, Cory Munsey, Mark Pearson and Donald Siviski, Superintendent of Schools

**MEMBERS ABSENT:** Vice-Chair Jim Grandahl, Directors Dawn Gallagher and Linda Leet

**ALSO PRESENT:** Debbie Soule, Deb Fisk, Scott Bell, Martha Witham, John Williamson, Deborah Emery, Deb Marshall, Steve Lavoie, Vicki Raymond, Gordon Murray, Don Ferrara, Katie Spear, Naoto Kobayashi, Christine Arsenault and 15 students and parents

**1.0 CALL TO ORDER/QUORUM PRESENT**

The Chair declared a quorum present and called the meeting to order at 6:00 p.m.

**2.0 APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 4, 2009**

Director Jon Lambert **motioned** to approve the minutes of the regular board meeting of November 4, 2009. Director Rich Howard **seconded** the motion, **voted in favor unanimously.**

**3.0 ADJUSTMENT(S) TO AGENDA**

Move Item 6.5 to 8.5.

Add to Item 8.2: Adam Pratt, HDHS, Freshmen Boys Basketball Coach

**4.0 PUBLIC COMMENT**

4.1 HDHS Student Presentation on their trip to Japan

Principal Steve Lavoie introduced Hall-Dale High School teacher Naoto Kobayashi and 15 students and parents who presented on the exchange trip to Japan that took place this past summer.

4.2 Public Comment on Agenda Items

**5.0 OLD BUSINESS**

None

**6.0 NEW BUSINESS**

6.1 Approval of the following Resignation(s) / Retirement(s)

- Tracey Woodman, Monmouth Board Member

Director Rich Howard **motioned** to accept, with extreme regret, the resignation of Tracey Woodman as Board Representative in Monmouth. Director Bill Matthews **seconded** the motion, **voted in favor unanimously.**

- 6.2 Approval of the following Nominated Personnel  
- Policy and Personnel Committee Chair

Director Gary Getchell **motioned** to nominate Cory Munsey for the position of Chair of the Policy and Personnel Committee. Director Rich Howard **seconded** the motion, **voted in favor unanimously**.

- 6.3 Approval of Monmouth Academy trip to Amsterdam, Paris and London

Principal Scott Bell introduced Monmouth Academy teacher Christine Arsenault who presented on Monmouth Academy's proposed out-of-country trip involving 17 students to Amsterdam, Paris and London. Following the presentation Director Jon Lambert **motioned** to approve the trip. Director Rich Howard **seconded** the motion, **voted in favor unanimously**.

- 6.4 First Reading of Policies

Director Jon Lambert **motioned** to approve the first reading of the following policies.

- KF – Community Use of School Facility
- KFD – Use of School Facilities by Non-School-Sponsored Student Groups
- KF-E1 – Community Adult Sports/Recreation Agreement Assumption of Risk and Agreement to Indemnify and Hold Harmless
- KF-E2 – Facility Use Application Form
- Rules Relating to Rental of School Facilities
- Contract for Rental or Use of School Facilities
- KF-R Rental Rules for Use of RSU #2 Facilities

Director Cory Munsey **seconded** the motion, **voted in favor unanimously**.

- 6.5 Executive Session Re: Evaluation of Superintendent [1 M.R.S.A. § 405 (6)(A)]  
Moved to 8.5.

## 7.0 COMMITTEE REPORTS

- 7.1 Building & Grounds, Food Service and Transportation Committee (Rich Howard) – 11/18/09

Members Present: Committee Chair Rich Howard, Directors Jim Grandahl, Jon Lambert, Linda

Also Present: Gordon Murray, Vicki Raymond, Debra Emery and Nonie Prince

Gordon Murray, Director of Buildings and Grounds provided a thorough report to the Committee.

A review of the findings from Modern Pest Control was held with input from Ms. Emery and Ms. Prince. It was decided that no movement of either the Greenhouse or composting was necessary at this time. Material upgrades to the Greenhouse would be undertaken by the building principal using funds generated by this program (cost neutral). Mulch will be spread or otherwise disposed of. It was further agreed to utilize the pest controller to ensure points of entry were analyzed and a baseline of rodent activity could be identified for future action. It was pointed out that with closer supervision in the kitchen now ongoing, those issues will be less likely to happen again.

Gordon and Vicki Raymond went over the application process for new construction/major repairs. It was agreed we need to get and Request for Qualifications out to hire and A@E to begin this process. Scope will include repair/replacement of schools in Monmouth and repair of Richmond MS/HS ventilation systems. Goal is to have this A@E on board by January using competitive bidding process. Jim Grandahl provided a map of potential property for school building adjacent to Monmouth Academy. It was agreed that option will be kept open as a potential site.

Discussion of building usage and the implementation of the new card systems at Monmouth took place. Access issues are being worked out. It was noted the Policy committee has a consolidated building use plan on their plate for action.

Vicki reported for Director of Food Services Betty Stevenson that patronage is up at Monmouth Schools and overall things are going well with food service. Director of Transportation Katie Spear has pictures of the two new buses that will be here next month.

The meeting adjourned at approximately 7:20 p.m.

Respectfully Submitted,  
Rich Howard, Committee Chair

7.2 Policy and Personnel Committee – 11/18/09

Present: Committee Chair Tracey Woodman, Directors Cory Munsey, Bill Matthews, Dawn Gallagher, Board Chair O'Neil LaPlante, Superintendent Don Siviski

Also Present: Martha Witham and Jeff Ellis

1. Constable Jeff Ellis appealed to the Committee to rescind the Superintendent's letter to the Farmingdale Selectmen to restructure the attendance of constables at Hall-Dale High School Basketball games. The Committee will compose a letter clarifying the Board's intent and send it to the 1<sup>st</sup> Selectman.
2. Dawn Gallagher presented proposed legislation to be sponsored by RSU legislators to address the residency / tuition policy conflict that exists between prior districts and RSU practices.

The Committee agreed with the proposal and authorized the Superintendent and Dawn Gallagher to proceed.

3. Cory Munsey developed an analysis of facility use practices across the RSU and the Committee composed a listing of practices that should be included in an RSU policy. The Superintendent will compose a draft for First Reading.
4. The Superintendent reported on a meeting with Discovery Education representatives who wish to enter into a partnership with a school district to pilot the use of Discovery Channel resources into the curriculum.

The Superintendent also reported that according to Policy DN School Property Disposition that two busses will be declared as surplus.

5. Evaluations of coaches once signed and conferenced will be stored at the Central Office. Currently the job description of the Athletic Director requires that an evaluation of all coaches be conducted.
6. An Essential Programs and Services staffing ratio analysis was distributed to the Committee as reference for future budget decision making. The data compiled will be reviewed with each principal. The Finance Committee will then make recommendations to the full Board for any reductions in staff that may be considered.
7. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

- 7.3 Finance Report – 12/2/09 (Jim Grandahl)
- 7.4 Communications – 12/2/09 (Bill Matthews)
- 7.5 Technology – 12/2/09 (John Armentrout)

## 8.0 SUPERINTENDENT'S REPORT

- 8.1 Newly Hired, Newly Appointed Personnel  
The Superintendent reported on the following newly hired and newly appointed personnel.
  - Cheryl Coffin, HCES, Transfer from Title One Ed. Tech. to Library Ed. Tech.
  - Caitlin Mitchell, HCES, Title One Ed. Tech. II
  - Angela Corbin, HDMS, Secretary
  - Mike Ladner, HDMS, 7<sup>th</sup> Grade Basketball Coach
  - Chad Stowell, MMS, Boys 'B' Basketball Coach
  - Kathie Gilpatrick, DES, Support Team
  - Roberta Hart, DES, Support Team
  - Jennifer Vachowski, DES, Support Team
  - Deb Burk, DES, Curriculum Leader
- 8.2 Resignation(s)  
None.
- 8.3 Surplus Buses – Policy DN  
Director Rich Howard **motioned** to pursue a rental agreement for two buses from a vendor. Director Sarah McNaughton **seconded** the motion, **voted in favor unanimously.**
- 8.4 December Board Events Calendar
- 8.5 Executive Session Re: Evaluation of Superintendent [1 M.R.S.A. § 405 (6)(A)]  
Director Jon Lambert **motioned** to enter into Executive Session as outlined in 1 M.R.S.A. § 405 (6)(A) for the purpose of evaluating the Superintendent of Schools. Director Cory Munsey **seconded** the motion, **voted in favor unanimously.**  
Attending: Board of Directors and Superintendent of Schools.  
Time in: 7:05 p.m.  
Director Rich Howard **motion:** the Superintendent received a tremendously positive evaluation. The Board must act prudently in these difficult economic times and therefore must freeze salary and benefits for 2010-2011.  
Director John Lambert **seconded** the motion, **voted in favor unanimously.**

**9.0 ITEMS FOR FUTURE MEETINGS**

**10.0 ADJOURNMENT**

Director Cory Munsey **motioned** to adjourn the meeting at 7:32 p.m. Director Jon Lambert **seconded** the motion, **voted in favor unanimously**.

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools