

**KIDS REGIONAL SCHOOL UNIT #2
BOARD OF DIRECTORS REGULAR MEETING**

DATE: MONDAY, MARCH 9, 2009
PLACE: MONMOUTH ACADEMY
TIME: 6:00 PM

PRESENT: Chair O'Neil LaPlante, Vice-Chair Jim Grandahl, Directors Dawn Gallagher, Rich Howard, Jon Lambert, Cory Munsey, Mark Pearson and Tracey Woodman

MEMBERS ABSENT: Directors Joan Drappeau, Gary Getchell, Linda Leet and Sarah McNaughton

ALSO PRESENT: Donald Siviski, Superintendent of Schools
Jim Wallace, Deb Fisk, Martha Witham, Steve Philbrook, Deb Marshall, Deb Emery, Scott Bell, Vicki Raymond, Susan Corbett and about 15 members of the public.

1.0 CALL TO ORDER/QUORUM PRESENT

Chair O'Neil LaPlante declared a quorum and called the meeting to order at 6:00 p.m.

2.0 APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF FEBRUARY 23, 2009

Director Jon Lambert **motioned** to approve the minutes of the Regular Board Meeting of February 23, 2009. Director Rich Howard **seconded** the motion, **voted in favor 8715-0.**

3.0 ADJUSTMENT(S) TO AGENDA

Move item 6.4 to 4.05.

4.0 PUBLIC COMMENT

4.05 Proposal for Professional Exchange with Finland; OECD and PISA – Jim Wallace
Jim Wallace presented to the Board on the Professional Exchange with Finland. Director Rich Howard **motioned** to approve support of RSU #2's link with Finland educators through the program and to become the fiscal agent of any grant based funds. Director Jon Lambert **seconded** the motion, **voted in favor 9970-0.**

4.1 Public Comment on Agenda Items

5.0 OLD BUSINESS

None

6.0 NEW BUSINESS

6.1 Approval of the following Job Descriptions

Director Cory Munsey **motioned** to approve the following job descriptions as amended.

- Assistant Superintendent
- Curriculum Coordinator
- Principal
- Asst. Principal
- Athletic Director

Director Rich Howard **seconded** the motion, **voted in favor 8830-1140 (Mark Pearson).**

- 6.2 Approval of the following Nominated Personnel
 Director Rich Howard **motioned** to approve the Policy and Personnel Committee’s nomination for the following positions:
 - Vicki Raymond, Business Manager
 - Susan Corbett, Central Office Administrative Assistant
 Director Tracey Woodman **seconded** the motion, **voted in favor 9970-0**. Director Dawn Gallagher commended the candidates and expressed her “welcome on board”.
- 6.3 Approval of First Reading of the Following Policies
 Vice-Chair Jim Grandahl **motioned** to approve the First Reading of the following policies as amended.
 - AD – Educational Philosophy / Mission
 - ADAA – School System Commitment to Standards for Ethical and Responsible Behavior
 - ADC – Tobacco Use and Possession
 - ADC-R – Tobacco Use and Possession Administrative Procedure
 - ADF – School District Commitment to Learning Results
 - BBA – School Board Powers and Responsibilities
 Director Rich Howard **seconded** the motion, **voted in favor 9970-0**.
- 6.4 Proposal for Professional Exchange with Finland; OECD and PISA – Jim Wallace
 Moved to 4.05.
- 6.5 Budget (Subsidy Allocation) Workshop
 Superintendent Siviski distributed a summary sheet of a 1st draft budget of the eleven cost centers from each of the four districts.
- 6.6 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]
 Attending: Board, Superintendent and Roger Kelley
 Director Rich Howard **motioned** to table Item 6.6. Director Jon Lambert **seconded** the motion, **voted in favor 9970-0**.
- 6.7 Insurance Waiver
 Director Tracey Woodman **motioned** for the Board to waive the requirement of competitive bidding of insurance for the policy period beginning July 1, 2009, because it is not possible to meet certain statutory deadlines established for the bidding process and therefore an emergency as defined in 20-A M.R.S. § 1001(14) exists that requires the immediate procurement of insurance. Director Cory Munsey **seconded** the motion, **voted in favor 9970-0**.
- 6.8 School Calendar – FY’10
 Director Jon Lambert **motioned** approval of the RSU #2 School Calendar for FY’10.
 Director Cory Munsey **seconded** the motion, **voted in favor 9970-0**.

7.0 COMMITTEE REPORTS

- 7.1 Policy and Personnel Committee – Chair Tracey Woodman
 Monmouth Middle School
 March 5, 2009 – 5:00 P.M.
 Present: Committee Chair Tracey Woodman, Directors Cory Munsey and Rich Howard, Board Chair O’Neil LaPlante and Supt. Donald Siviski
 Absent: Dawn Gallagher

The Committee reviewed and recommended the following policies for approval by the Board as a 1st Reading:

- AD – Educational Philosophy / Mission
- ADAA – School System Commitment to Standards for Ethical and Responsible Behavior
- ADC – Tobacco Use and Possession
- ADC-R – Tobacco Use and Possession Administrative Procedure
- ADF – School District Commitment to Learning Results
- BBA – School Board Powers and Responsibilities

The Committee reviewed the proposed draft of the RSU calendar for FY' 10 and recommended it as presented for Board approval.

The remainder of the meeting was used to review job descriptions of the following positions and recommend Board approval at the next meeting:

- Assistant Superintendent
- Curriculum Coordinator
- Principal
- Asst. Principal
- Athletic Director

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

7.2 Buildings & Grounds, Food Service and Transportation Committee – Chair Rich Howard
Monmouth Middle School
March 5, 2009 – 6:00 P.M.

Present: Committee Chair Rich Howard, Directors Jon Lambert, Mark Pearson,
Joan Drapeau and Board Chair O'Neil LaPlante

Absent: Director Sarah McNaughton

Also Attending: Director of Buildings and Grounds Gordon Murray, Director of Food
Services Betty Stevenson, Director of Transportation Katie Spear, Rick
Cote and Superintendent Donald Siviski

Richard Howard chaired the meeting and called it to order at 6:00 p.m.

Buildings and Grounds

Gordon Murray handed out a plan that he created. He noted that he met with all custodians, principals and most of the superintendents. They surveyed the buildings and asked questions about a variety of issues. He is tabulating and will create a priority list.

He is waiting until early next week to put budgets together. It is his understanding that some secretaries will be aligning all the budgets under the proper codes this weekend. There was some discussion as to having head custodians in some schools and if there was someone interested in such a position, also discussed was what to do if stimulus money becomes available. We need to be ready for a quick turnaround.

Food Service

The major topic that was discussed was the proposed Wellness Policy. It is the understanding of this committee that all recommendations from the Wellness Committee will be reviewed by Betty Stevenson, Food Service Director. Next steps will be to present it to the Buildings and Grounds, Food Service and Transportation Committee before it goes to the Policy and Personnel Committee and the full Board. This process will be relayed to the Wellness Committee by O'Neil LaPlante and/or Rick Cote at their next meeting on Tuesday, March 10, 2009.

Transportation

Katie Spear indicated that she has talked at length to current Asst. Principal Steve Ouellette who is in charge at Monmouth for transportation. She is enthusiastic about the plan and will work closely with Jon Lambert of Cyr Transportation. It was noted that she couldn't be a regular driver but a sub driver because she will be needed in cases of emergencies between Richmond and Monmouth. It was noted that the bus fleet will need new buses and Monmouth has been approved for one.

Closing General Discussion

Rich Howard previewed our tasks for the next meeting.

The meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Richard Cote

7.3 Finance and Budget Committee – Chair Gary Getchell
Monmouth Middle School
March 5, 2009 – 7:00 P.M.

Present: Directors Jim Grandahl, Mark Pearson, Tracey Woodman, Cory Munsey, Board Chair O'Neil LaPlante, Superintendent Donald Siviski and Director of Information and Communication Technology John Armentrout

Absent: Committee Chair Gary Getchell and Director Sarah McNaughton

The Committee reviewed the budget construction process that was requested from the previous meeting. EPS ratios, recommendations from Principals and \$/student allocation for supplies to Principals. Other formula allocations for conferences, mileage course work, etc. were also distributed. Budgets are then organized into the 11 cost centers prescribed by statute and all four districts' "chart of accounts" will need to be aligned so a fair assessment can be determined.

Budgets have been received as requested from Dresden, Richmond and Hall-Dale at or below the current budget amount while Monmouth elected to submit a budget in excess of the requested total amount. The Committee requested that an aligned and accurate summary of all eleven cost centers for each district be presented to the Board on Monday. Central Office staff will therefore work this weekend to meet this request. A Finance and Budget Workshop will then be scheduled to determine a cost per student amount for each cost center and investigate reasons for expenditures that are out of alignment with other district expenditures. Once these concerns are addressed an RSU budget will be compiled by merging the accounts into a single profile of the eleven cost centers.

The Committee briefly reviewed stimulus possibilities that are entered in Title I and Special Ed. allocations. Guidance has not been received on how and where and for what purpose these funds will be prescribed for the Federal DOE.

The Committee then received an update on observations conducted and progress made in developing an ICT Department in the RSU. Director of ICT John Armentrout outlined the results of his assessment and potential department configuration of personnel to meet the goal of efficiency and improved Teaching and Learning through technology.

The meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

7.4 Negotiations Committee – Chair Dawn Gallagher
Monmouth Middle School
March 5, 2009 – 8:00 P.M.

Present: Committee Chair Dawn Gallagher, Directors Cory Munsey, Mark Pearson, Tracey Woodman, Board Chair O’Neil LaPlante and Superintendent Donald Siviski
Absent: Directors Gary Getchell and Linda Leet

The Committee Chair opened the meeting with an analysis of the Unit Determination draft proposal and highlighted areas in need of clarification. A meeting with MEA representatives is scheduled for Friday.

Since three Collective Bargaining Agreements may need to be settled within the next year the Committee will request assistance from current SAU Board negotiators for history of current language and participation. Once the all administrators (Business Mgr. and Asst. Supt.) are on-board additional assistance will also be available to join these teams.

A matrix of contract attributes was then briefly analyzed and an electronic copy of all contracts was requested to be distributed to the Committee.

The meeting adjourned at 9:30 p.m.

Respectfully Submitted,
Donald L. Siviski
Superintendent of Schools

8.0 SUPERINTENDENT'S REPORT

8.1 Calendar

9.0 ITEMS FOR FUTURE MEETINGS

- RSU #2 Review
- Expenses – RSU '09 Budget
- Student Inter-district Committee
- HS Student Board Member / Advisory Committee

10.0 ADJOURNMENT

Director Dawn Gallagher **motioned** to adjourn the meeting at 7:22 p.m. Director Jon Lambert **seconded** the motion, **voted in favor 9970-0.**

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

DLS/src