

**KIDS REGIONAL SCHOOL UNIT #2  
BOARD OF DIRECTORS REGULAR MEETING**

**DATE:** MONDAY, APRIL 27, 2009  
**PLACE:** HALL-DALE ELEMENTARY SCHOOL  
**TIME:** 6:00 PM

**PRESENT:** Chair O'Neil LaPlante, Vice-Chair Jim Grandahl, Directors Joan Drappeau, Dawn Gallagher, Director Gary Getchell, Rich Howard, Jon Lambert, Sarah McNaughton, Cory Munsey, Mark Pearson and Tracey Woodman

**MEMBERS ABSENT:** Director Linda Leet

**ALSO PRESENT:** Donald Siviski, Superintendent of Schools  
Principals Chris Chamberlain, Steve Lavoie, Scott Bell, Deb Fisk, Deb Soule and Steve Philbrook, Asst. Principal John Williamson, Spec. Ed. Directors Deb Marshall and Sue Hunt  
Christian Poulin, Gordon Murray, Vicki Raymond, John Armentrout, Patty Bodge, Ryan Gardiner and Phil Houdlette

**1.0 CALL TO ORDER/QUORUM PRESENT**

Vice-Chair Jim Grandahl declared a quorum present and called the meeting to order at 6:00 p.m. and served as acting Chair throughout the meeting.

**2.0 APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF APRIL 6, 2009**

Director Jon Lambert **motioned** to approve the minutes of the Regular Board Meeting of April 6, 2009 as amended. Director Sarah McNaughton **seconded** the motion, **voted in favor 9-0.**

**3.0 ADJUSTMENT(S) TO AGENDA**

Move Item 6.9 – Student Trip to 4.15.

Move Item 6.7 – Executive Session to 8.3.

Add Item 6.4b – Formal Referendum Budget Language and Warrants to Sign

**4.0 PUBLIC COMMENT**

4.1 Public Comment on Agenda Items

Public Comment was received in regard to Item 8.1 the RSU Calendar of scheduled meetings and Item 7.1 on the Superintendent Agreements, Tuition Waiver Policy and Intra District Transfer practices.

4.15 Hall-Dale HS Student Trip to France and Spain – Chris Poulin

HDHS Teacher Chris Poulin presented the proposed trip to Spain and France for high school students in the spring of 2010. Since the trip is scheduled to occur during the RSU #2 Board jurisdiction Mr. Poulin was open to other RSU high school students participating as well as Hall-Dale students.

Director Dawn Gallagher **motioned** to approve the trip. Director Sarah McNaughton **seconded** the motion, **voted in favor 9-0.**

#### 4.2 MSAD #16 Principal's Reports

Hall-Dale Elementary School Principal Christine Chamberlain shared how the HDES staff set a goal to have all students attain an 80% proficiency in Math and Reading, and how NWEA and Fountas Pinnell assessments help them address learning concerns. The Principal also mentioned how all teachers are involved in the curriculum process through the District Curriculum Leadership Team.

Hall-Dale High School/Middle School Principal Steve Lavoie presented an update in regard to the standards based reporting initiative and intervention program that has been activated this year (weekend school, vacation week school, learning labs [voluntary and required], as well as a summer "finishing" school to assist students in "meeting" the standards of learning). He also shared that the Boys Basketball Team was awarded the Sportsmanship award by the Basketball Officials Organization.

Special Ed. Director Deb Marshall reported how the district has transitioned from four individual districts to a single district with shared co-directors. She also reported how the DOE Special Education Review Team ranked MSAD #16 100% on compliance issues. The report card was very commendable with 97% of all IEP's attended by parents and all policies were accurate and current.

### 5.0 OLD BUSINESS

#### 5.1 Second Reading and Approval of the following policies

Director Jon Lambert **motioned** approval of the second reading of the following policies.

- GCFB – Recruiting and Hiring of Administrative Staff
- GCFB-R – Recruiting and Hiring of Administrative Staff Procedure
- GCI – Professional Staff Development Opportunities
- GCOA – Supervision and Evaluation of Professional Staff
- GCOC – Evaluation of Administrative Staff

Director Cory Munsey **seconded** the motion, **voted in favor 11-0.**

### 6.0 NEW BUSINESS

#### 6.1 Approval of Budget for FY' 10 for RSU #2

Director Gary Getchell **motioned** approval of the budget for FY' 10 for RSU #2. Director O'Neil LaPlante **seconded** the motion, **voted in favor 11-0.**

#### 6.2 Approval of Warrants – Expenditures and Revenues for 2010 School Year in RSU #2

Director O'Neil LaPlante **motioned** approval of the Warrants for 2010 school year in RSU #2. Director Sarah McNaughton **seconded** the motion, **voted in favor 11-0.**

#### 6.3 Date of Public Hearings (May 19 – Hall-Dale High School, May 20 – Dresden Elementary School, May 26 – Richmond High School and May 27 – Monmouth Academy) and Regional Budget Meeting – June 1, 2009 at HDHS/MS Theater/Gymnasium (all meetings will be at 6:00 p.m.)

Director O'Neil LaPlante **motioned** approval to these dates of the Public Hearings in RSU #2 and the Regional Budget Meeting on June 1, 2009 at Hall-Dale High School/Middle School. Director Jon Lambert **seconded** the motion, **voted in favor 11-0.**

6.4a Budget Validation Referendum – June 9, 2009

Director O’Neil LaPlante **motioned** to approve June 9, 2009 as the date of the Budget Validation Referendum. Director Rich Howard **seconded** the motion, **voted in favor 11-0.**

6.4b. Votes to be Adopted by the Regional School Unit Board

Director Sarah McNaughton **motioned** to adopt the following:

VOTED: That the warrant for the (the “Regional School Unit”) Budget Meeting presented to the meeting be and is hereby approved and that a Regional School Unit budget meeting be and is hereby called for June 1, 2009 for the purpose of voting on the annual budget for the Regional School Unit for the 2009-2010 fiscal year.

FURTHER VOTED: That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that a Regional School Unit budget validation referendum be and is hereby called for June 9, 2009 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2009-2010 fiscal year.

FURTHER VOTED: That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on June 1, 2009, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 9, 2009 Regional School Unit budget validation referendum.

Director Cory Munsey **seconded** the motion, **voted in favor 11-0.**

6.5 Approval of Assessments for Each Town’s Share of School Budget

<b>Town</b>	<b>Local Assessment</b>	<b>Local Ad. Ed.</b>	<b>TOTAL LOCAL</b>
<b>Dresden</b>	\$1,105,953	\$0	\$1,105,953
<b>Monmouth</b>	\$2,893,544	\$16,346	\$2,909,890
<b>Richmond</b>	\$2,156,599	\$37,738	\$2,194,337
<b>Farmingdale</b>	\$1,476,707	\$13,350	\$1,490,057
<b>Hallowell</b>	\$1,749,007	\$15,250	\$1,764,257
	<b>\$9,381,810</b>	<b>\$82,684</b>	<b>\$9,464,494</b>

Director Rich Howard **motioned** to approve the Assessments for each town’s share of the school budget. Director Jon Lambert **seconded** the motion, **voted in favor 11-0.**

6.6 Approval of the First Reading of the following policies

Director Gary Getchell **motioned** approval of the First Reading of the following policies.

- IHBA – Individual Education Programs (IEPs)
- IHBAA – Referral/Pre-Referral of Students with Disabilities
- IHBAA-R - Referral/Pre-Referral of Students with Disabilities Procedure
- IHBAC – Child Find
- IHBAI – Independent Education Evaluations (IEPs)
- IHBAJ – Special Education Student Oversight Agreement
- IHBAK – Life-Sustaining Emergency Care
- IHBAL – Grievance Procedure for Persons with Disabilities
- IHCD – Post-Secondary Enrollment Options

Director O’Neil LaPlante **seconded** the motion, **voted in favor: Yes = 10,940 No = 1,995 (Gary Getchell and Mark Pearson).**

6.7 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]  
Moved to 8.3.

6.8 Buildings & Grounds, Food Service, Transportation

- Elliot Thayer Survey / Deeds

Director Rich Howard **motioned** approval of the proposal from Thayer Engineering for the transfer of land to the RSU. Director O’Neil LaPlante **seconded** the motion, **voted in favor 11-0.**

6.9 Hall-Dale HS Student Trip to France and Spain – Chris Poulin  
Moved to 4.15.

**7.0 COMMITTEE REPORTS**

7.1 Policy and Personnel Committee – Chair Tracey Woodman  
- Superintendent Agreements, Tuition Waivers (Direction)

A Communications Committee was established and includes Jim Grandahl, Rich Howard, Cory Munsey and members of the Adm. Team to be determined 4/29.

RSU #2 Policy and Personnel Committee Meeting

Hall-Dale High School

April 13, 2009 – 5:00 P.M.

Present: Committee Chair Tracey Woodman, Directors Rich Howard, Dawn Gallagher and Board Chair O’Neil LaPlante

Absent: Director Cory Munsey

Also Present: Martha Witham, Donald Siviski and John Armentrout

1. Superintendent Siviski reviewed the fee structure of MSBA dues. Given the cost of \$5,000 the Committee requested a service for fee inquiry.
2. Statute requires that each School Board hire a school physician as a resource for nurses at the schools. Currently four physicians are named and paid while as an

RSU only one is necessary. An inquiry of the nurses for frequency of use will be conducted prior to agreeing with any one or more physicians.

3. Superintendent Siviski stated that a number of requests for Superintendent Agreements and request for tuition waivers have been received, in particular from Richmond School Dept., who do not reside in the district. On investigation of Richmond School Policy and the residence requirements for attending school in the district one resides has produced a conflict in practice and law.

The Superintendent was advised by the Commissioner that absent a Superintendent's Agreement non-resident students shall pay tuition. Waivers could be issued up to a transition grade where a child would change schools in his/her resident district.

The Committee discussed the situation with (4) parents who would be affected by this change in practice/alignment with the statute. A discussion with the full Board is planned.

4. The Committee was updated on staff openings and the advertising process that will be utilized within and outside the district.
5. The Committee reviewed Policies for 1<sup>st</sup> (IHBK, IHBAA, IHBAA-R, IHCD, IHBAL, IHBA, IHBAC, IHBAI and IHBAJ) and 2<sup>nd</sup> (GCFB, GCFB-R, GCOA, GCOC and GCI) Readings and will make recommendations to the full Board.

The meeting adjourned at 6:30 p.m.

Respectfully Submitted,  
Donald L. Siviski  
Superintendent of Schools

- 7.2 Buildings & Grounds, Food Service and Transportation Committee – Chair Rich Howard - Energy Perf. Contract vs. HVAC Renovation

Director of Buildings and Grounds Gordon Murray reviewed his analysis of the Honeywell Performance Contract.

RSU #2 Building & Grounds, Food Service, Transportation  
Sub Committee Meeting  
Hall-Dale High School  
April 13, 2009 6:00 PM

Present: Committee Chair Rich Howard, Directors Jon Lambert, Sara McNaughton, Board Chair O'Neil LaPlante and Superintendent Don Siviski

Absent: Directors Mark Pearson and Joan Drapeau

Also Present: Katie Spear, Vicki Raymond, Betty Stevenson, Martha Witham and Gordon Murray

The meeting began at 6:00 pm.

Director of Buildings and Grounds Gordon Murray presented his findings and recommendations on the Honeywell Energy Savings proposal. After discussion, it was decided we needed input from the complete board (next agenda). This also generated discussion on the HVAC repairs needed at Richmond HS/MS.

Gordon also reported he was continuing to define current and next year projects. He is still awaiting guidance on stimulus money. The Committee discussed the transportation "drop-off" issue at Marcia Buker Elementary School. It was decided that Gordon and Director of Transportation Katie Spear will work out some temporary barrier system and see how that works this spring. Katie also is working on a way to have "transportation bulletin boards" installed at Monmouth.

Director of Food Service Betty Stevenson is working on a grant to procure kitchen equipment needed at Monmouth Academy.

Committee Chair Rich Howard reported that he had met with the Monmouth Water Association to discuss the RSU's long term plan to potentially build a new school. The Water Association owns 36 acres that abut the Monmouth Academy and are located across the street from the Cottrell School. As part of any site review, this land would be a likely candidate and has long been discussed as a potential site. The municipal Water Association indicated that while they aren't actively marketing that property, they would be interested in working with the RSU should they desire. Rich reiterated the need to start the process (after July 1<sup>st</sup>) of preliminary scope work to properly site and size a new facility.

Superintendent Siviski reported that more information will be coming out this week on stimulus spending rules. He also reported that he had received proposals from Thayer Engineering to survey Richmond MS/HS and transfer deeds to the RSU and from Planning Decisions to update our school Population study, a step that will be required as part of any new school proposal.

The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Rich Howard  
Committee Chair

7.3 Negotiations Committee – Chair Dawn Gallagher  
RSU #2 Negotiations Committee Meeting  
Hall-Dale High School  
April 13, 2009 – 7:00 P.M.

Present: Committee Chair Dawn Gallagher, Directors Gary Getchell, Tracey Woodman, Linda Leet, Board Chair O'Neil LaPlante, Superintendent Donald Siviski and Business Mg. Vicki Raymond

Absent: Directors Cory Munsey and Mark Pearson

Committee Chair Dawn Gallagher distributed a "discussion and guidance" list of concerns to the Committee and reviewed each topic for interpretation and eventual discussion with the full Board.

Establishing responsibilities and routine discussions between the Negotiations Committee and the Board will be conducted in Executive Sessions scheduled during regular RSU Board meetings.

Discussions were also held regarding the Committee's members participating on some or all of the three potential contracts that need to be bargained.

The meeting adjourned at 8:10 p.m.

Respectfully Submitted,  
Donald L. Siviski  
Superintendent of Schools

#### 7.4 Finance and Budget Committee – Chair Gary Getchell / Jim Grandahl

RSU #2 Finance and Budget Workshop

Hall-Dale Elementary School

April 8, 2009 – 6:00 P.M.

Present: Board Chair O'Neil LaPlante, Board Vice-Chair Jim Grandahl, Directors Joan Drappeau, Dawn Gallagher, Gary Getchell, Rich Howard, Jon Lambert, Linda Leet, Cory Munsey, Mark Pearson and Tracey Woodman

Absent: Director Sarah McNaughton

Also Present: Supt. Donald Siviski, Rick Cote, Scott Bell, Vicki Raymond and John Armentrout

Superintendent Siviski opened the meeting with an explanation of how the budget was constructed. A flat budget (no increase) was requested from each district since it represented what local SAU Boards had approved last year. Given the absence of an increase in health insurance and a decrease in the price of oil such a request for no-increase was reasonable. The Eleven Cost Centers of each district budget were merged and then analyzed for consistency/alignment and adjusted accordingly. A cost per student for each of these eleven areas of expenditure was then compiled to assess similarities and differences in district priorities. The results demonstrated a very similar result in nearly every cost center.

Revenue projections were then reviewed and the school finance formula dissected. The suggested (not enacted) mill rate of 6.37 times the Property Value of each town generated a realization that the 145 million dollar increase in the value of the district would "require" increased mandatory participation amounts for each town in the region. Additionally with a population decrease of 60 students scattered about in classrooms throughout the region less subsidy would be realized.

Scenarios for each town resulting in a comparison of cost as a member of the RSU and as stand-alone district were compiled. End of year "balance forwards" applied to each assessment, as is traditionally practiced each year, is an important ingredient in the computations. Since audits of each SAU will be conducted after the RSU becomes official a "projected" amount is being considered.

Board members then discussed revenue and expenditure adjustments as it pertains to improving Teaching and Learning to increase student achievement. The main focus of the RSU is to improve fiscal efficiency and student learning.

Adjustments to the budget were requested with Draft 4 due to be forwarded to Board members by Friday for discussions on Monday.

The meeting adjourned at 9:10 p.m.

Respectfully Submitted,  
Donald L. Siviski  
Superintendent of Schools

RSU #2 Finance and Budget Committee Meeting  
Hall-Dale High School  
April 13, 2009 – 8:00 P.M.

Present: Committee Chair Gary Getchell, Directors Rich Howard and Board Chair O’Neil LaPlante

Absent: Directors Jim Grandahl, Sarah McNaughton, Cory Munsey, Mark Pearson

Also Present: John Armentrout, Vicki Raymond, Martha Witham and Superintendent Donald Siviski

Business Manager Vicki Raymond distributed the new expenditure cost center analysis after cuts had been incorporated. New revenue charts were also reviewed and compared to stand alone versus regional assessments. Once the State Subsidy report Ed 279 is received adjustments will be made to reflect “expected” rather than “projected” amounts. During an afternoon meeting with the DOE officials RSU members were told that subsidy reports were due for distribution by Wednesday.

RSU Board members will be invited to meet with the Superintendent and Business Manager on Tuesday, April 21<sup>st</sup> or Friday April 24<sup>th</sup> to address any budget concerns they may have.

John Armentrout reported progress with the DOE on the laptop initiative and potential buyout of any lease-purchase agreements.

The meeting adjourned at 9:15 p.m.

Respectfully Submitted,  
Donald L. Siviski  
Superintendent of Schools

## **8.0 SUPERINTENDENT’S REPORT**

(Director O’Neil LaPlante offered a public apology for denying Martha Witham public comment at the April 6<sup>th</sup> Board meeting.)

8.1 May and June Calendars and Financial Report

8.2 ED279 Report – Computation of Unit Allocation to Fund Public Schools

- 8.3 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]  
Director Rich Howard **motioned** to enter into executive session for the purpose of discussion of negotiations. Director Cory Munsey **seconded** the motion, **voted in favor 11-0**.  
Attending: Board and Superintendent  
Time in 8:22 p.m.  
Time out 8:53 p.m.  
Action Taken: None

## 9.0 ITEMS FOR FUTURE MEETINGS

### 10.0 ADJOURNMENT

Director O’Neil LaPlante **motioned** to adjourn the meeting at 8:54 p.m. Director Jon Lambert **seconded** the motion, **voted in favor 11-0**.

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

DLS/src