

**KIDS REGIONAL SCHOOL UNIT #2
BOARD OF DIRECTORS REGULAR MEETING**

DATE: MONDAY, MAY 11, 2009
PLACE: RICHMOND HIGH SCHOOL
TIME: 6:00 PM

PRESENT: Chair O'Neil LaPlante, Vice-Chair Jim Grandahl, Directors Joan Drappeau, Dawn Gallagher, Gary Getchell, Rich Howard, Jon Lambert, Sarah McNaughton, Cory Munsey and Mark Pearson

MEMBERS ABSENT: Directors Linda Leet and Tracey Woodman

ALSO PRESENT: Donald Siviski, Superintendent of Schools
Principals Steve Lavoie, Deb Fisk and Deb Soule, Asst. Principal John Williamson and Spec. Ed. Director Sue Hunt
Gordon Murray, Vicki Raymond, John Armentrout and a dozen members of the community.

1.0 CALL TO ORDER/QUORUM PRESENT

Chair O'Neil LaPlante declared a quorum present and called the meeting to order at 6:05 p.m.

2.0 APPROVAL OF MINUTES OF REGULAR BOARD MEETING OF APRIL 27, 2009

Director Jon Lambert **motioned** to approve the minutes of the Regular Board Meeting of April 27, 2009 as amended. Director Sarah McNaughton **seconded** the motion, **voted in favor 8-0.**

3.0 ADJUSTMENT(S) TO AGENDA

Director Gary Getchell **motioned** to make the following adjustments to the agenda.

Move Item 6.2 to 8.7.

Move Item 6.6 (presentation by Dave Kaplan) to 4.3

Director Dawn Gallagher **seconded** the motion, **voted in favor 8-0.**

4.0 PUBLIC COMMENT

4.1 Public Comment on Agenda Items

4.2 Richmond School Principal's Reports

Deb Soule, Principal of the Marcia Buker Elementary School presented on

- Professional Activities
- Student Supports / Resources
- Standardized Assessment
- Health and Safety
- Communications NWEA 2-5
- Handout - Newsletter

Deb Fisk, Principal of Richmond MS/HS presented on

- Newsletter 2 month
- Academic and Social Activities
- 5 AP Courses
- 5th and 6th Rocket Day
- College Fair 11th Graders
- NWEA 6-10
- Handouts – NEASC / Newsletter

- 4.3 Hall-Dale High School Softball Team Trip
Director Rich Howard **motioned** to approve the Hall-Dale High School Softball Team Trip. Director Sarah McNaughton **seconded** the motion, **voted in favor 10-0.**

5.0 OLD BUSINESS

- 5.1 Second Reading and Approval of the following policies
Director Jon Lambert **motioned** approval of the second reading of the following policies as amended.
- IHBA – Individual Education Programs (IEPs)
 - IHBAA – Referral/Pre-Referral of Students with Disabilities
 - IHBAA-R - Referral/Pre-Referral of Students with Disabilities Procedure
 - IHBAC – Child Find
 - IHBAI – Independent Education Evaluations (IEPs)
 - IHBAJ – Special Education Student Oversight Agreement
 - IHBAK – Life-Sustaining Emergency Care
 - IHBAL – Grievance Procedure for Persons with Disabilities
 - IHCD – Post-Secondary Enrollment Options
- Director Dawn Gallagher **seconded** the motion, **voted in favor 10-0.**
- 5.2 Recommendation for Richmond MS/HS Performance Contract Proposal
Director Jon Lambert **motioned** approval of the recommendation that the Richmond MS/HS Performance Contract Proposal not move forward.
Director Sarah McNaughton **seconded** the motion, voted in favor:
Yes = 10511 No = 0 Abstain = 1140 (Mark Pearson)

6.0 NEW BUSINESS

- 6.1 Approval of the First Reading of the following policies
Director Dawn Gallagher **motioned** to approve the first reading of the following policies:
- IHBEA – Lau Plan
 - IHBG – Home Schooling
 - IHBGA – Home Schooling – Participation in School Programs
 - IHBGB – Model Supplemental Statement of Rights for Private School Students
 - IJJ – Instructional and Library/Media Materials Selection
 - IJJ-E – Challenge of Instructional Materials Form
 - GCGA – Substitute Teachers
- Director Sarah McNaughton **seconded** the motion, **voted in favor 10-0.**
- 6.2 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]
Moved to 8.7.
- 6.3 Nomination of Personnel
Director Rich Howard **motioned** to approve the following personnel appointments.
- Merge Spec. Ed. Secretary and ½ Time CO Administrative Asst. – Full-time Position
 - Director of Guidance Greg Henderson
 - Asst. ICT Director Donald Potter
 - Information Systems Specialist Randy Hooper
 - Asst. Director of Buildings and Grounds Frank Farias
- Director Cory Munsey **seconded** the motion, **voted in favor 10-0.**

- 6.4 Job Descriptions
Director Sarah McNaughton **motioned** to approve the following job descriptions as amended.
- Asst. Director of Food Services
 - Food Service Manager
- Director Rich Howard **seconded** the motion, **voted in favor 10-0.**
- 6.5 MSMA Membership
Director Gary Getchell **motioned** to approve payment of the Maine School Management Association membership dues. Director Jon Lambert **seconded** the motion, **voted in favor 10-0.**
- 6.6 Hall-Dale High School Softball Team Trip
Moved to 4.3.

7.0 COMMITTEE REPORTS

- 7.1 Communications/Finance and Budget Committee – Chair Jim Grandahl
Monmouth Academy
May 4, 2009 – 5:00 P.M.
- Present: Committee Chair Gary Getchell, Directors Jim Grandahl, Cory Munsey and Tracey Woodman, and Board Chair O’Neil LaPlante
- Absent: Directors Sarah McNaughton and Mark Pearson
- Also Present: Vicki Raymond, Rick Cote, John Armentrout, Scott Bell and Supt. Donald Siviski

RSU #2 Business Manager Vicki Raymond updated the Committee on the preparedness of the RSU to meet the business deadlines of July 1, 2009.

Don Siviski distributed a draft information flier scheduled to be printed and distributed throughout the 5 towns in the RSU. A critique for errors and omissions was requested.

The Committee agreed to ask each Board member to select one of the eleven cost centers and become a resource for any questions needing to be addressed in that area. The Finance Committee also agreed to be appointed to cost centers other directors hadn’t chosen.

A “press conference” invitation to area newspapers was recommended in an effort to publicize the budget, hearings and voting dates. It was also reinforced that the following points be stressed in all communications.

All children deserve a quality education in a safe and healthy environment no matter where they attend school in the RSU.

Furthermore the FY 2009-2010 School Budget represents a 0.5% increase over last year, that administrative costs have been reduced, and that a quality education is preserved.

The meeting adjourned at 6:00 p.m.

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

7.2 Policy and Personnel Committee – Chair Tracey Woodman

Monmouth Academy

May 4, 2009 – 6:00 P.M.

Present: Committee Chair Tracey Woodman, Directors Cory Munsey, Rich Howard, Dawn Gallagher and Board Chair O’Neil LaPlante

Also Present: Martha Witham, John Armentrout, Gary Getchell and Don Siviski

Chair Tracey Woodman opened the meeting with a discussion regarding a tuition waiver practice and Superintendents Agreement statute that currently exists. Reference was made to 20 A M.R.S.A. § 5202-3 and a recommendation was made to seek a legal opinion as to whether a School Board could waive the tuition requirement.

The Committee agreed with the proposed “Substitute” policy, the merging of a Special Ed. Secretary with the ½ time Administrative Secretary at the Central Office into a single full-time position as well as the Director of Guidance position being presented to the full Board.

The Committee received job descriptions for Assistant Food Service Director and Food Service Manager and will forward edits to the Superintendent for consideration by the Board. They were also informed of the interview schedule and nomination of Asst. Director of Buildings and Grounds, Asst. Director of Information and Communication Technology and Information Systems Specialist.

A letter explaining the services provided by MSMA was presented. The Committee recommended that the full Board approve the membership application/dues.

Policies IHBA, IHBAA, IHBAA-R IHBAC, IHBAL, IHBAL, IHBAL and IHCD were reviewed for Second Reading and approval. Policies IHBEA, IHBG, IHBGA, IHBGB, IJJ and IJJ-E were reviewed and will be presented to the full Board for First Reading.

The meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

7.3 Buildings & Grounds, Food Service and Transportation Committee – Chair Rich Howard

Monmouth Academy

May 4, 2009 7:00 PM

Present: Chair Rich Howard, Directors Jon Lambert and O’Neil LaPlante, Vicki Raymond, Katie Spear, Betty Stevenson and Gordon Murray

Chair Rich Howard began the meeting with a discussion of Gordon Murray's report on the recommendation concerning the Honeywell Proposal for various repairs at the Richmond MS/HS. After further review, Rich will bring a recommendation to the full Board that we take "no further action" on the proposal and advise the Richmond Board of this action as a matter they would respond to Honeywell. Rich also discussed future plans to formally begin the planning/application process for building a new K-8 school in Monmouth, including the idea of putting together a local community ad-hoc advisory group.

Director of Buildings and Grounds Gordon Murray reported on favorable discussions with custodians from each school as we continue to get our team ready for the next school year.

Director of Food Service Betty Stevenson discussed the following Food Service issues:

The *Nutrikids* Program has been ordered for Dresden Elementary School. Student information has to be obtained and the IT Dept. will have to set it up. The plan is to begin the program this year merging Dresden's data base with Hall-Dale's.

A grant has been written asking for a dishwasher and walk-in refrigerator/freezer for Monmouth through the stimulus grant available from Child Nutrition Services. Technical Assistance was requested from Child Nutrition Services to visit all schools in Monmouth. David Hartley, Education Specialist visited these schools on Monday, May 4. He hoped to be able to submit his report this week to Monmouth's Superintendent and to RSU Superintendent Donald Siviski.

Quotes were received from Dresden on additional equipment (slicer and steam table) they will be purchasing this year.

Two new pin pads were purchased for Hall-Dale for the POS system. Monmouth will be able to use the old ones at their MS & HS. This should speed up the line service in these schools.

The board agreed that these efforts are a positive indication of future successes through our consolidation/partnership and are good items to bring up during budget deliberations.

Katie Spear indicated she is still working through the process of identifying office spaces for the next school year as she plans to split her time between Richmond and Monmouth. This will work well as the Richmond bus drivers regularly meet in the morning and the Monmouth bus drivers prefer to meet in the afternoon.

The meeting adjourned at 7:46 pm.

Respectfully submitted,
Rich Howard, Chair

7.4 Negotiations Committee – Chair Dawn Gallagher
Monmouth Academy
May 4, 2009 – 8:00 P.M.

Present: Committee Chair Dawn Gallagher, Directors Gary Getchell, Tracey Woodman, Linda Leet and Cory Munsey, Board Chair O'Neil LaPlante, Superintendent Donald Siviski and Business Manager Vicki Raymond

The Committee entered into a work session to prepare for negotiations and requested an Executive Session at the May 11th Board meeting.

The meeting adjourned at 9:00 p.m.

Respectfully Submitted,
Donald L. Siviski
Superintendent of Schools

8.0 SUPERINTENDENT'S REPORT

- 8.1 Testimony: LD 1446, LD 1098 and LD 1325
- 8.2 Principal Search
- 8.3 Budget Booklets / Mailers
- 8.4 Reinventing Schools Coalition 5/12 and 5/13
- 8.5 DWM Law Conference 5/8/09
- 8.6 Education Leadership Summit 5/14, 5/15, 5/16 "The Art of Innovation"
- 8.7 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]
Director Jon Lambert **motioned** to enter into Executive Session for the purpose of Negotiations. Director Rich Howard **seconded** the motion, **voted in favor 10-0**.
Attending: Board and Superintendent
Time in 7:40 p.m. Time out 8:33 p.m.
Action Taken: Approval of the Superintendent's Contract
Director Rich Howard **motioned** to approve the Superintendent's Contract. Director Jon Lambert **seconded** the motion, **voted in favor 8-0**.

9.0 ITEMS FOR FUTURE MEETINGS

- Tuition Waiver

10.0 ADJOURNMENT

Director Cory Munsey **motioned** to adjourn the meeting at 8:35 p.m. Director Jon Lambert **seconded** the motion, **voted in favor 8-0**.

Respectfully Submitted,

Donald L. Siviski
Superintendent of Schools

DLS/src