

**KIDS REGIONAL SCHOOL UNIT #2  
BOARD OF DIRECTORS**

**DRAFT**

**DATE:** WEDNESDAY, MAY 5, 2010  
**PLACE:** HALL-DALE HIGH SCHOOL CAFETERIA  
**TIME:** 6:00 PM

**PRESENT:** Chair O'Neil LaPlante, Vice-Chair Jim Grandahl, Directors Dawn Gallagher, Gary Getchell, Rich Howard, Jon Lambert, Bill Matthews, Sarah McNaughton, Cory Munsey, Mark Pearson and Catherine Squires

**MEMBERS ABSENT:** Director Linda Leet

**ALSO PRESENT:** Donald Siviski, Martha Witham, Vicki Raymond, Gordon Murray, Christine Chamberlain, Deb Marshall, Katie Spear, Steve Lavoie, Tom Leonard, Steve Philbrook, Deb Fisk, Debbie Soule, Sue Hunt, Deborah Emery and about 70 students and parents

**1.0 CALL TO ORDER/QUORUM PRESENT**

Chair O'Neil LaPlante declared a quorum present and called the meeting to order at 6:00 p.m.

**2.0 APPROVAL OF MINUTES OF THE REGULAR MEETING OF APRIL 7, 2010 AND THE SPECIAL BOARD MEETING OF APRIL 27, 2010**

Director Jon Lambert **motioned** to approve the minutes of the regular Board Meeting of April 7, 2010 and the minutes of the Special Board Meeting of April 27, 2010. Director Rich Howard **seconded** the motion, **voted in favor unanimously**.

**3.0 ADJUSTMENT(S) TO AGENDA**

Move Item 6.5 to 4.2.1

Addition of names and clarifying information was added to Items 6.1, 6.3, 6.9 and 8.2, and Warrant language was added to 6.10.

**4.0 PUBLIC COMMENT**

4.1 Recognition of Hall-Dale Elementary School Civil Rights Team  
Tom Leonard introduced the HDES Civil Rights Team who presented a report to the Board.

4.2 Recognition of Richmond Schools Destination Imagination Teams going to the State Competition  
Lois and Michael Garriepy introduced the Richmond School DI Team who presented to the Board.

4.1.1 Approval of Out-of-State Field Trip for MBES Grade 5, Destination Imagination – Mike and Lois Garriepy

Director Jon Lambert **motioned** to approve the MBES Grade 5 Destination Imagination Team's field trip to Tennessee to compete in the National Competition. Director Gary Getchell **seconded** the motion, **voted in favor unanimously**.

- 4.3 Recognition of MELMAC Grant for Richmond and Monmouth Tabled.
- 4.4 Public Comment on Agenda Items  
Public Comment was requested on 6.12 when the article was discussed. No other comments on agenda items were requested.

## 5.0 OLD BUSINESS

- 5.1 Second Reading of Job Descriptions  
Director Cory Munsey **motioned** to approve the following job descriptions.
- Educational Technician I
  - Educational Technician II
  - Educational Technician III
  - Library Media Tech.
  - Bus Drivers
  - Special Ed. Secretary
- Director Jon Lambert **seconded** the motion, **voted in favor unanimously.**
- 5.2 Reorganizing Part Time Custodial Position  
Director Cory Munsey **motioned** to approve the reorganizing of part time custodial positions. Director Jon Lambert **seconded** the motion, **voted in favor unanimously.**

## 6.0 NEW BUSINESS

- 6.1 Approval of Resignation(s) / Retirement(s)  
Director Jon Lambert **motioned** to approve the following resignations and retirement
- Jeffrey DeBlois, Monmouth Academy, Social Studies Teacher
  - Kathie Gilpatrick, DES, Grade 3 Teacher (retirement)
  - Elizabeth Sokoloff, MA, Art Teacher
- Director Sarah McNaughton **seconded** the motion. The Board **voted in favor unanimously with regret and appreciation.**
- 6.2 Approval of Nominated Personnel  
Director Gary Getchell **motioned** to approve the Policy and Personnel's nomination of Mary Helen Williams as Marcia Buker Elementary School's new Principal. Director Jon Lambert **seconded** the motion, **voted in favor 10-0 with 1 abstention (Mark Pearson)**
- 6.3 Approval of Nomination for Probationary 1 to Probationary 2 Contract Teachers  
Vice-Chair Jim Grandahl **motioned** to approve the Superintendent's nomination for the following teachers to move from a Probationary 1 to Probationary 2 Teacher Contract. Director Rich Howard **seconded** the motion, **voted in favor unanimously.**
- Jamie White, DES, Pre-Kindergarten
  - Aaron Gagnon, DES, Music
  - Lauri-Beth Rankin, DES and HDHS, Health/PE
  - Amelia Clukey, HDMS, Social Studies
  - Mary Fortier, HDES, Special Ed.
  - Hannah McKay, HDMS, Title VI
  - Virginia Massey, HDHS, Special Ed.
  - Dewey Hernandez, HDHS, Special Ed.
  - Carol Rizzo, HDHS, Math

- Jennifer Kam, MMS, Grade 4
- Tyler Tracy, MMS, PE/Health
- Jamie Juntura, MA, Math
- Nick Pascarella, MA, Science
- Dennis Price, MA, English
- Brett Witherell, MA, Special Ed.
- Valerie Jeffers, RHS, Foreign Language
- Rhonda Wilson, RSU, Occupational Therapist
- Lynda Simmons, RSU, Psych. Examiner
- Christine Goulette, Monmouth Schools, Technology Integrator

6.4 Approval of Nomination for Probationary 2 to Continuing Contract Teachers

Director Jon Lambert **motioned** to approve the Superintendent’s nomination for the following teachers to move from a Probationary 2 to Continuing Teacher Contract. Director Cory Munsey **seconded** the motion, **voted in favor unanimously**.

- Rose Mary Muir, DES, Guidance
- Lacey Studholm, HDES, Kindergarten
- Judith Skehan, HDES, Art
- Jennifer Paisley, HDMS, Art
- Jane Gilbert, HDHS, Science
- Jennifer Sculli, HDHS, Special Ed.
- Matthew Shea, HDHS, Math
- Brandon Terrill, HDHS, English
- Gail Casson, RSU, ELL
- Karen Collin, HCES, Grade 2
- Allison Miles, HCES, Grade 2
- Kari Simpson, HCES, Pre-Kindergarten
- Trent Emery, MMS, Special Ed.
- Corri Ferguson, MMS, Grade 6
- Alyssa Littlefield, MA, English
- Brenda Sawyer, RMS, Grade 7
- Kimberly Silsby, RHS, Social Studies

6.5 Approval of Out-of-State Field Trip for MBES Grade 5, Destination Imagination – Mike and Lois Garriepy  
Moved to 4.2.1

6.6 Approval of Out-of-Country Field Trip, MA French Students to Quebec – Karen Olson  
Director Rich Howard **motioned** to approve the Monmouth Academy French Students’ trip to Quebec. Director Sarah McNaughton **seconded** the motion, **voted in favor unanimously**.

6.7 Memorandum of Understanding – Race to the Top  
Director Rich Howard **motioned** to accept the Superintendent’s recommendation for RSU #2 to participate in the competitive grant for innovative schools from the Federal Department of Education. Vice-Chair Jim Grandahl **seconded** the motion, **voted in favor 9-2 YES = 10,396 NO = 2,539 (Sarah McNaughton and Catherine Squires)**

6.8 Last Student Day – ½ day  
Director Jon Lambert **motioned** to declare the last student day (June 15<sup>th</sup> in Hall-Dale, Monmouth and Richmond / June 17<sup>th</sup> in Dresden) a ½ day. Director Bill Matthews **seconded** the motion, **voted in favor unanimously.**

6.9 Approval of Reductions and Transfers of Staff

Vice-Chair Jim Grandahl **motioned** to approve the following reductions and transfers of staff for FY'11. Director Gary Getchell **seconded** the motion, **voted in favor 7-4 YES = 7,813 NO = 5,122 (Mark Pearson, Sarah McNaughton, Catherine Squires, Jon Lambert)**

- Kathy Rende, Transfer to MBES as a Music Teacher
- Lauri-Beth Rankin, Transfer to RHS as 50% Health/PE Teacher
- Jean Ambrose, HDHS, Reduce Home Ec/Health to 50%
- Kellie Shaugnessy, Transfer to DES
- Mary Cooper Wing, Transfer to Grade 1
- Rose Mary Muir, Part-Time Guidance at MBES
- Brenda Sawyer, Transfer English Teacher position at RHS
- Carl Backman, Reduce Teaching position to 50%
- Debra Duplisea, Reduce Home Ec/Health to 50%
- Jane Brogan, Reduce Foreign Language to 50%
- Jocelyn Curtis, Increase to 100% (due to teacher retirement)
- Paula Crocker, Reduce DES Nurse to .5 to .25
  
- Lyra Trott, Eliminate Ed Tech. I position at HDES
- Jean Hayes, Eliminate Ed Tech. I position at HDES
- Pauline McGovern, Reduce Secretary position to 208 days at HDHS
- Kathryn Marseglia, Eliminate Library Tech. position at DES
- Sharon Odgen, Eliminate Study Hall Monitor position at MA
- Katherine Murphy, Reduce Library Tech. position to 25% at RMS/HS
- Pat Amero, Reduce Secretary position to 50% at MA
- Forrest Faulkingham, Reduce Custodian to 5 hrs/day at DES
- Ken Perry, Eliminate Food Service Worker position at DES
- Marie Setchell, Eliminate Ed Tech. II position at MBES
- Jessica Jones, Eliminate Ed Tech III position at MBES
- Irene Adams, Reduce Secretary position to .75
- Danita Mailloux, Reduce Secretary position to .75

6.10 Approve Warrant Articles for FY'11 School Budget

Director Cory Munsey **motioned** to adopt the following.

VOTED: That the warrant for the Regional School Unit Budget Meeting presented to the meeting be and is hereby approved and that the Regional School Unit budget meeting be and is hereby called for June 1, 2010 for the purpose of voting on the annual budget for the Regional School Unit for the 2010-2011 fiscal year.

FURTHER VOTED: That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that the Regional School Unit budget validation referendum be and is hereby called for June 8, 2010 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2010-2011 fiscal year and considering whether to continue the budget validation referendum process.

FURTHER VOTED: That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on June 1, 2010, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 8, 2010 Regional School Unit budget validation referendum.

Vice-Chair Jim Grandahl **seconded** the motion, **voted in favor unanimously**.

6.11 Approve Assessment to Towns

<u>Town</u>	<u>Local Fund Allocation</u>	<u>Local Additional</u>	<u>TOTAL LOCAL</u>	<u>Balance Forward</u>	<u>Local Assessment</u>	<u>Local Ad. Ed.</u>	<u>TOTAL LOCAL</u>
<b>Dresden</b>	\$1,040,175	\$139,828	\$1,180,003	\$40,000	\$1,140,003	\$0	\$1,140,003
<b>Monmouth</b>	\$2,731,365	\$367,170	\$3,098,535	\$143,264	\$2,955,271	\$16,346	\$2,971,617
<b>Richmond</b>	\$1,933,380	\$259,899	\$2,193,279	\$36,680	\$2,156,599	\$37,738	\$2,194,337
<b>Farmingdale</b>	\$1,352,055	\$181,753	\$1,533,808	\$10,559	\$1,523,249	\$13,350	\$1,536,599
<b>Hallowell</b>	\$1,579,755	\$212,362	\$1,793,117	\$24,883	\$1,768,234	\$15,250	\$1,783,484
				<b>TOTAL</b>	<b>\$9,543,356</b>	<b>\$82,684</b>	<b>\$9,626,040</b>

Director Jon Lambert **motioned** to approve the Assessments for each town’s share of the school budget. Vice-Chair Jim Grandahl **seconded** the motion, **voted in favor unanimously**.

6.12 Approval of Dresden Appropriation

Director Gary Getchell **motioned** to approve all 3 positions from local warrant provide by § 1478 of MRSA 20-A. Director Bill Matthews **seconded** the motion. Director Gary Getchell withdrew his motion and Director Bill Matthews withdrew his second.

Chair O’Neil LaPlante **motioned** to approve a local warrant request for .25 nurse position as provided by § 1478 of MRSA 20-A. Director Gary Getchell **seconded** the motion, **voted in favor unanimously**. (Estimated cost \$12,700)

Chair O’Neil LaPlante **motioned** to approve a local warrant request for .2 Library Ed. Tech. position as provided by § 1478 of MRSA 20-A. Director Jon Lambert **seconded** the motion, **voted in favor unanimously**. (Estimated cost \$3,975)

Chair O'Neil LaPlante **motioned** to approve a local warrant request for 1.0 food service employee as provided by § 1478 of MRSA 20-A. Director Bill Matthews **seconded** the motion.

Director Dawn Gallagher **amended the motion** with “the estimated cost shall include wages and benefits and any deficit incurred by the program”. Director Bill Matthews **seconded** the motion, **voted in favor 6-5 YES = 7,261 NO = 5,674 (on the amendment).**

**Voted (on the motion)** to approve a local warrant request for 1.0 food service employee wages and benefits and any deficit incurred by the program **3-8 YES = 3,279 (Mark Pearson, Rich Howard, Bill Matthews) NO = 9,656.** The motion failed and the motion is not recommended for local financing.

## 7.0 COMMITTEE REPORTS

### 7.1 Policy and Personnel Committee

Central Office

April 14, 2010 5:30 PM

Present: Committee Chair Cory Munsey, Director Bill Matthews and Board Chair O'Neil LaPlante, Supt. Donald Siviski and guest Mary Helen Williams

Absent: Directors Dawn Gallagher and Catherine Squires

1. The Committee interviewed the Screening Committee's recommended candidate for the principal of Marcia Buker Elementary School. Mary Helen Williams, currently principal of Downeast Elementary School in Bangor, Maine will be nominated at the May 5<sup>th</sup> RSU #2 Board of Directors meeting to become the Principal of the MBES beginning July 1, 2010.
2. The Committee reviewed the job description for Ed. Tech. I, II, III, Library Media Tech, Bus Driver and Spec. Ed. Secretary. A draft 1<sup>st</sup> Reading was sent to each individual employee within each title and comments/responses were considered and job descriptions modified. The Library Media Technician is being aligned with the Ed. Tech. III level since they sometimes have a full class of students in the library under their supervision. Some districts have previously aligned their Library Tech. with an Ed. Tech. II because of qualifications, i.e. 60 hours vs. 90 hours, therefore to avoid creating two tech. classifications in the library we will name these two employees (who only have 60 hours) Ed. Tech. II's until they accumulate sufficient hours to become a Library Media Tech. which requires 90 hours. As an Ed. Tech. II they will not be able to supervise more than 5 students without the teacher accompanying them.

A listing of job descriptions which have been completed (28) and yet to be reviewed (14) was distributed.

3. A listing of “Required by Law and Regulation” policies “Recommended by Maine School Board Association” and “Required Special Ed.” policies was created to alert the Committee of progress to date as well as to focus attention on those still needing to be accomplished.

4. Requests have been received by various school groups to present at RSU #2 Board of Directors meetings. The Committee recommended that reports be completed and forwarded to the Board in the agenda packet and introductions/acknowledgements be made at Board meetings of no longer than 5 minutes.
5. "The Hall-Dale High School Strategic Plan to Successfully Implement Standards Based Reporting in Grades 6-12" was distributed to the Committee. The plan was found to be very comprehensive and detailed. The RSU Standards Based Ad Hoc Committee sponsored "Shared Vision" workshop on April 29<sup>th</sup> was also discussed and suggested as a perfect time for stakeholders from the whole RSU to determine the future direction of the RSU. The Administrative Team will also be recommending a change in the school calendar for next year to reflect three days of training for all teachers to obtain deeper insights and refine skills in standards based instruction.
6. The Committee was also apprised of a needed correction in one employee's classification. A legal interpretation has been requested as well as a plan to address the change.
7. Having attended a Race to the Top application meeting the Superintendent presented the criteria and attributes of how RSU #2 students would benefit from our participation:
  - Since the RSU is currently developing curriculum standards adopting the National Common Core would enhance our students and staff performance;
  - Developing quality rubrics so children could assess their own performance and teachers could inform their own instruction;
  - Providing multiple pathways for student to achieve the standards as well as remediation programs to help students stay current;
  - On-line courses and quality early childhood programs will be developed;
  - Expand the State Longitudinal Data System with parent and education portals to analyze performance/achievement from PK-20;
  - Provide training for all to learn how to utilize the data to improve student performance;
  - Develop evaluation instruments for school systems to use that includes student growth from multiple assessments;
  - Provide assistance to persistently low achieving schools as well as funding for students with dual High School and College enrollment.

The Committee recommends that the RSU #2 Board approve the Memorandum of Understanding and ask the Teachers Association to join them in submitting the request to apply for Federal Funds at the next Board meeting.

## 7.2 Buildings & Grounds, Food Service and Transportation Committee

Central Office

April 14, 2010 4:00 PM

Members Present: Committee Chair Rich Howard, Director Jon Lambert and Board Chair O'Neil LaPlante

Also Present: Vicki Raymond, Don Siviski

Guest Present: Joe Cyr of Cyr Transportation Co.

Absent: Directors Jim Grandahl and Sarah McNaughton

The Committee reviewed the age and mileage records of the Monmouth bus fleet and determined that 5 vehicles need to be replaced for safety reasons. During the remaining three years of the current vendor contract with RSU #2 (Hallowell, Farmingdale and Dresden) a new lease proposal was requested. An option to extend 2 additional years was included. Such a plan would bridge the time period of decreased state assistance while providing a safe and confident ride to school for the children in Monmouth. If the bid proposal is accepted by the RSU Board the vendor would establish a repair center for all vehicles of the RSU in the immediate area. Insurance and diesel would remain part of the RSU budget since the school system is tax exempt.

The meeting adjourned at approximately 5:10 p.m.

## **8.0 SUPERINTENDENT'S REPORT**

### **8.1 Newly Hired, Newly Appointed Personnel**

The Superintendent reported on the following newly hired and newly appointed personnel.

- Steve Acedo, HDHS, Varsity Boys Soccer Coach
- Bob Sinclair, HDHS, JV Boys Soccer Coach
- Guy Cousins, HDHS, Varsity Girls Soccer Coach
- Roland St Pierre, HDHS, JV Girls Soccer Coach
- Chris Poulin, HDHS, Cross Country Coach
- Christen Lachapelle, HDHS, Varsity Field Hockey Coach
- Wendy Greenleaf, HDHS, FV Field Hockey Coach
- Jodie Sinclair, HDMS, 7<sup>th</sup> and 8<sup>th</sup> Grade Boys Soccer Coach
- Gary Trafton, MA, Girls Soccer Coach
- Larry Saucier, MA, Girls Soccer Coach
- Joseph Fletcher, MA, Boys Soccer Coach
- Richard Amero, MA, Cross Country Coach
- Tom Menendez, MA, Cross Country Coach
- Jenora Schultz, MMS, Girls Soccer Coach
- Russell Neal, MMS, Boys Soccer Coach
- Tom Beckwith, MMS, Cross Country Coach
- Julie Wright, MMS, Cross Country Coach
- Troy Kendrick, RHS, Varsity Girls Soccer Coach
- Joe Scribellitto, RHS, Varsity Boys Soccer Coach
- Ryan Gardiner, RHS, JV Girls Soccer Coach
- Jon Speare, RHS, JV Boys Soccer Coach
- Jeff Orth, RHS, Cross Country Coach
- Phil Houdlette, RMS, 'A' Girls Soccer Coach
- Rick Coughlin, RMS, 'A' Boys Soccer Coach
- Tracy Blagdon, RMS, 'B' Co-Ed Soccer Coach
- Jeff Orth, RMS, Cross Country Coach

### **8.2 Resignation(s)**

The Superintendent reported on the following resignations and one retirement of personnel

- Barbara Lord, HDES, Kitchen Manager (Retirement)
- Angenette Ellis, HDES, Special Ed. Tech. I
- Charlie Brown, RSU Van Driver
- Desiree Cossey, HCES, Pre-K Ed. Tech. I

- 8.3 State of Maine DOE Race to Top Application
- 8.4 Budget Summary – Cost Centers
- 8.5 May and June Board Events Calendars

**9.0 ITEMS FOR FUTURE MEETINGS**

- Communications Committee Work
- Update on Negotiations

**10.0 ADJOURNMENT**

Director Jon Lambert **motioned** to adjourn the meeting at 8:30 p.m. Director Gary Getchell **seconded** the motion, **voted in favor unanimously**.

Respectively Submitted,

Donald L. Siviski  
Superintendent of Schools

DLS/src