

**KIDS REGIONAL SCHOOL UNIT #2  
BOARD OF DIRECTORS REGULAR MEETING**

**DATE:** WEDNESDAY, SEPTEMBER 9, 2009  
**PLACE:** HALL-DALE ELEMENTARY SCHOOL IN HALLOWELL  
**TIME:** 6:00 PM

**PRESENT:** Chair O'Neil LaPlante, Vice-Chair Jim Grandahl, Directors Dawn Gallagher, Gary Getchell, Rich Howard, Jon Lambert, Linda Leet, Bill Matthews, Sarah McNaughton Cory Munsey, Mark Pearson and Tracey Woodman

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Donald Siviski, Superintendent of Schools  
Martha Witham, Deborah Emery, Steve Philbrook, Scott Bell, Deb Marshall, Sue Hunt, Don Ferrara, Debbie Soule, Steve Lavoie, Ton Leonard, Rick Cote, Vicki Raymond, Chris Chamberlain, Gordon Murray and John Armentrout and about 10 members of the public

**1.0 CALL TO ORDER/QUORUM PRESENT**

Chair O'Neil LaPlante declared a quorum present and called the meeting to order at 6:00 p.m.

**2.0 APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 12, 2009**

Director Linda Leet **motioned** to approve the minutes of August 12, 2009. Director Jon Lambert **seconded** the motion, **voted in favor 12-0.**

**3.0 ADJUSTMENT(S) TO AGENDA**

Item 8.5 to 4.2 – Principal's Opening of School Report  
Executive Session from 6.4 to 8.10

**4.0 PUBLIC COMMENT**

- 4.1 Public Comment on Agenda Items  
None.
- 4.2 Principals Opening of School Report

**5.0 OLD BUSINESS**

- 5.1 Second Reading of Policies  
Director Linda Leet **motioned** to approve the second reading of the following policies.
  - IJJ – Instructional and Library-Media Materials Selection
  - IJJ-E – Challenge of Instructional Materials FormDirector Jon Lambert **seconded** the motion, **voted in favor 12-0.**

## 6.0 NEW BUSINESS

- 6.1 Approval of the following Nominated Personnel  
Director Jon Lambert **motioned** to approve the Superintendent's nomination of the following personnel.
- Christine Goulette, Monmouth, Technology Integrator
  - Virginia Massey, HDHS, Special Education Teacher
- Director Gary Getchell **seconded** the motion, **voted in favor 12-0**.
- 6.2 Approval of the following Resignation(s) / Retirement(s)  
Director Rich Howard **motioned** to approve the resignations of the following personnel.
- John Merrifield, HDHS, Spec. Ed. Teacher
  - Andrew Bosworth, Monmouth Academy, Science Teacher
- Director Jon Lambert **seconded** the motion, **voted in favor 11-0-1 (Tracey Woodman abstained)**.
- 6.3 First Reading of Policies  
Director Cory Munsey **motioned** to approve the first reading of the following policies.
- JLDBG – Reintegration of Students from Juvenile Correctional Facilities
  - JRA – Student Educational Records
  - JRA-E – Notification of Rights Under FERPA
  - JRA-R Student Educational Records Administrative Procedure
  - JKF – Disciplinary Removal of Students with Disabilities
  - JKF-R – Disciplinary Removal of Students with Disabilities Procedure
  - JKGA – Timeout Rooms and Therapeutic Restraint
  - JKGA-R – Timeout Rooms and Therapeutic Restraint
  - KBF – Parent Involvement in Title One
  - JL – Wellness (Reintroduced)
- Director Jon Lambert **seconded** the motion, **voted in favor 12-0**.
- 6.4 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]  
Moved to 8.10.

## 7.0 COMMITTEE REPORTS

- 7.1 Buildings & Grounds, Food Service and Transportation Comm. (Rich Howard) – 8/19/09

Present: Committee Chair Rich Howard, Board Chair O'Neil LaPlante, Gordon Murray, Katie Spear, Betty Stevenson and Vicki Raymond

Betty Stevenson reported on installation of new equipment at various schools, and the improved conditions as we get our food service operations ready to open school. Most of the work has been completed with some plumbing work at Monmouth HS planned for next week. Six new staff members were hired.

Gordon Murray reported on summer construction projects completed and those still underway. Schools are in good shape to start the new school year. He raised an issue of potential pest problems at areas where trash and garbage is stored at Monmouth and is

looking into getting dumpsters as a safer and more sanitary way to avoid potential liability issues. We also need to review policy to allow compost piles on school grounds. Gordon also highlighted improvements to access control at Monmouth and Richmond schools.

Katie Spear handed out a list of all of RSU # 2's vehicles with data on each including year, make, model etc. She explained that the 1992 Bluebird from Monmouth and the 1998 International from Richmond are the busses that were used to apply to the State for replacement and were accepted by the State. She recommended that we order a full size bus with integrated seats so it can be utilized for the Headstart Program in Monmouth, and would eliminate the need for the 1998 bus which we will ask the state to replace in November. It will also enable the driver to use one bus instead of two and perhaps allow us an additional spare until the 1998 is sold.

The second bus on Richmond's list is a 1992 model that did not pass inspection last spring because of rust issues and has been taken off the road. She recommended selling at least three of the four if not all four as soon as we have replacements. Two are no longer "driveable" as school busses because they have failed inspections. All four of these busses meet the State's criteria for replacement as being at least 10 years old with 125,000 plus miles, needing extensive work to keep the bus roadworthy, and/or having the need for a lift bus. The average age of the combined fleet is 9.17 years and the average mileage is 116,024.5 miles. Four more of the 17 busses already meet the criteria, not including the four just mentioned. Katie recommended replacing at least two more next year with the possibility of one or two more the following year. As soon as all buses are back from inspections she will call each State Inspector and make appointments to have them inspected. Monmouth should be complete by this Friday. Richmond busses will hopefully be back by next Wednesday. Several busses are waiting for parts. She talked about combining runs, trips etc. in an effort to save additional monies.

Vicki Raymond provided an outline of the new school request steps. The Board needs to "formally" move forward with the preparation of our application to include funding an engineering assessment of current conditions at the Cottrell Elementary School and Monmouth Middle School.

Don provided the committee with the most recent Plan of Boundary survey from Thayer Engineering Company. This plan has been reviewed by the town of Richmond.

Respectfully submitted,  
Rich Howard Chair

#### 7.4 Policy and Personnel Committee (Tracey Woodman) – 8/19/09

The following policies were reviewed and will be presented to the Board for Second Reading:

The Committee approved the following policies for Second Reading.

IJJ – Instructional and Library-Media Materials Selection

IJJ-E – Challenge of Instructional Materials Form

Policy JL – Student Wellness will be reintroduced for First Reading

The following policies were tabled.

ADC-R – Tobacco Use and Possession and Administrative Procedure

EFE – Competitive Food Sales

GBEC – Drug-Free Work Place

BDF – Board Advisory Committees

BEA – School Board Use of Electronic Mail

BIA – New Board Member Orientation

BG – School Board Policy Process

BGA – Policy Development System and Policy Adoption

BGA-R – Policy Development System and Policy Adoption Regulations

BGB – Policy Adoption

JLCB – Immunization of Students

JLCC – Communicable and Infectious Diseases

JLCD – Administration of Medication to Students

The following policies were reviewed and will be presented to the Board for First Reading:

JLDBG – Reintegration of Students from Juvenile Correctional Facilities

JRA – Student Educational Records

JRA-E – Notification of Rights under FERPA

JRA-R – Student Educational Records Administrative Procedure

JKF – Disciplinary Removal of Students with Disabilities

JKF-R – Disciplinary Removal of Students with Disabilities Procedure

JKGA – Timeout Rooms and Therapeutic Restraint

JKGA-R – Timeout Rooms and Therapeutic Restraint

KBF – Parent Involvement in Title One

Respectfully Submitted,

Donald L. Siviski

Superintendent of Schools

- 7.5 Finance & Budget / Communications Committees (Jim Grandahl/Bill Matthews) – 9/1/09  
Present: Committee Chair Jim Grandahl, Sarah McNaughton and Board Chair  
O’Neil LaPlante, Committee Chair Bill Matthews and Rich Howard  
Absent: Mark Pearson and Linda Leet  
Also Present: Donald Siviski, Martha Witham, John Armentrout and Vicki Raymond

Superintendent Siviski opened the joint committee meeting and presented the following topics for director awareness and discussion.

- Federal Stimulus allocations and specific directions for use
- Draft budget calendars and staffing sheets after October 1<sup>st</sup> enrollment
- Changes to data include Pre-K at Dresden and Expanded Pre-K at Monmouth, Alternative Ed at Central Office, Spec Ed at Dresden, Grade 6 PT at Richmond, Grade 8 at Hall-Dale
- Current services update in Food Services, Maintenance, Transportation
- Current savings realized from consolidation include audit, insurance, telephone and central office positions

- Current training of staff in Student Information System and technology
- Suggested consistency of expectation for work year and day
- Projected curtailment of subsidy this year will be addressed my approving conference attendance expenses with grant funds only
- Opening of school report from principals on September 9<sup>th</sup> will outline enrollment
- Newspaper published quarterly (tabloid) RSU #2 news
- Weekly articles published on website, school newsletter and local newspapers (as paid advertising if necessary)
- MSMA Workshop for Board members October 22 and 23
- Standards Based Curriculum Workshops 9/16 – HDHS
- Technology / 21<sup>st</sup> Century Skills press conference 9/3 – HDHS

The meeting adjourned at 7:45 p.m.

Respectfully Submitted,  
 Donald L. Siviski  
 Superintendent of Schools

## **8.0 SUPERINTENDENT’S REPORT**

### **8.1 Newly Hired, Newly Appointed Personnel**

The Superintendent reported on the following new hires.

- Anne Krauss, HDMS, Title One Ed. Tech. III
- Hannah McKay, HDMS, Title VI Ed. Tech. III
- Matthew St. John, HDHS, Spec. Ed. Tech. III
- Jeremy Carter, Monmouth MS, Spec. Ed. Tech. II
- Amanda Bauer, Monmouth MS, Food Service Worker
- Arthur Howe, Cottrell ES, Food Service Worker
- Mary Carney, Richmond HS, Food Service Worker
- Adam Pratt, HDMS, 7<sup>th</sup> Gr. Girls Soccer Coach
- Jodi Kushik, HDMS, 7<sup>th</sup> Gr. Boys Soccer Coach
- Lisa Sturgis, HDMS, 7<sup>th</sup> Gr. Field Hockey Coach
- Tim Soule, HDMS, Cross Country Coach
- Adam Pratt, HDMS, 8<sup>th</sup> Gr. Girls Soccer Coach
- Jodi Kushik, HDMS, 8<sup>th</sup> Gr. Boys Soccer Coach
- Allison Waterbury, 8<sup>th</sup> Gr. Field Hockey Coach
- Roland St. Pierre, HDHS, JV Girls Soccer Coach
- Robert Sinclair, HDHS, JV Boys Soccer Coach
- Barry Masterson, Dresden ES, Team Leader

RSU #2 Curriculum Leaders

- Truax McFarland, Hall-Dale
- Nora Segovia Reed, Hall-Dale
- Kim Mills, Hall-Dale
- Connie Ottmann, Hall-Dale
- Jennifer Paisley, Hall-Dale
- Tim Soule, Hall-Dale
- Russ Schneider, Hall-Dale
- Elizabeth Cieslinski, Hall-Dale

- Dan Crocker, Hall-Dale
- Lorraine Ravis, Monmouth
- Christine Arsenault, Monmouth
- Mike Warren, Monmouth
- Ann Fairchild, Monmouth
- Tom Menedez, Monmouth
- Jane Brogan, Monmouth
- Christeen Mudgett, Monmouth
- John Libby, Richmond
- Mary Simpson, Richmond
- John Williamson, Richmond
- Gwenda Hatch, Richmond
- Megan Hayes, Richmond
- Shannon Heath, Richmond
- Jeff Orth, Richmond
- Jeff Tourtelotte, Richmond, Bus Driver
- Jim Bellows, Richmond, Bus Driver
- Michelle Green, Monmouth, Spare Bus Driver
- Thomas Duquette, Monmouth, Spare Bus Driver

8.2 Resignation(s)

The Superintendent reported on the following resignations.

- Virginia Massey, HDHS, Spec. Ed. Tech. III
- Sarah Ferguson, HDMS, Title VI Ed. Tech. III
- Patricia Howe, Cottrell ES, Spec. Ed. Tech.
- Susan Carver, Richmond Schools, Food Service Worker

8.3 Commissioner's Meeting 8/28/09

8.4 Laptop Press Conference 9/3/09

8.5 Principals Opening of School Report  
Moved to 4.2

8.6 MEA Scores Grades 3-8, 11 (Workshop – HDES 9/30/09)

8.7 Standards Workshop – HDHS 9/16/09

8.8 Health Topics

8.9 September Board Events Calendar (updated)

8.10 Executive Session – Negotiations [1 M.R.S.A. § 405 (6)(D)]

Attending: Board and Superintendent

Director Rich Howard **motioned** to enter into Executive Session for the purpose of negotiations. Director Tracey Woodman **seconded** the motion, **voted in favor 12-0**.

Time in: 7:24 p.m.

Time out: 7:58 p.m.

Action Taken: None

**9.0 ITEMS FOR FUTURE MEETINGS**

- Legislation on Superintendents Agreement / Tuition Waiver

**10.0 ADJOURNMENT**

Director Linda Leet **motioned** to adjourn the meeting at 8:00 p.m. Director Jon Lambert **seconded** the motion, **voted in favor 12-0.**

Respectfully Submitted,

Donald L. Siviski  
Superintendent of Schools

DLS/src