

KIDS RSU #2
RSU Transition Team and (newly elected) Board of Directors Meeting
November 13, 2008 5:30 P.M.
Hall-Dale Elementary School

Present: Board of Directors Joan Drapeau, Dawn Gallagher, Gary Getchell, James Grandahl, Rich Howard, Jon Lambert, O'Neil LaPlante, Linda Leet, Sarah McNaughton, Cory Munsey, Mark Pearson and Tracey Woodman

Transition Team Mike Rogers, John Ottum, Don Siviski, John Armentrout, Martha Witham, Cindy McPherson and Rick Cote

Guest(s): Pamela Bruno MacDonald

Absent: Transition Team Members Leighton Carver, Jim Wallace, Michaela Loisel, Pam Longfellow, Janna Kinney and Lee Duff

The meeting began with introductions of all members attending.

In reference to their official / unofficial status the newly elected RSU Board of Directors requested that a notary public attend the tentatively scheduled 1st official meeting to conduct the "oath of office" procedure for the whole Board.

The Transition Team sub-committees presented data gathered over the last three months to the RSU Board.

Central Office Committee – O'Neil LaPlante, John Ottum and Mike Rogers recommended that the draft administrative flow chart is sound and should be accepted except for the additional position of an Assistant Superintendent. The position would basically include responsibilities for Curriculum Coordinator and a "sunset three year term" as Asst. Superintendent to assist the new district make the transition from four School Administrative Units to one Regional School Unit. The Committee also stated that job descriptions have been completed for these positions.

Buildings & Grounds, Food Services and Transportation Committee – Rick Cote and Joan Drapeau distributed reports which included significant data gathered from all four districts for the Board to review. The Committee had not yet analyzed the data to draw any conclusions yet shared some initial insights as to how one SAU's practices may benefit the region.

Information and Communication Technology Committee – John Armentrout and Jim Grandahl presented a report summary and recommendations for the Board to consider within their first official 90 days. The recommendations were categorized into three sections.

1. Implementation Freeze / Assessment

2. Infinite Campus Implementation
3. Organizational Review

Additionally a detailed spreadsheet was developed and is posted on the KIDSRSU.org website.

Policy Committee – Martha Witham presented an update on completed sections of the Policy Manual which reflect the boiler plate document drafts from Maine School Management Association. Sections A and B will be mailed and also sent electronically to all RSU Board members prior to the December 9, 2008 first official meeting so that Directors can be prepared to take 1st Reading action.

Don Siviski then shared statute information (Title 20A MSRA, Section 1461-1511, Chpt 103A, 1-6) and recommended topics for the RSU first Board meeting as well as fielding questions from the group.

1. Oath of Office from Notary Public
2. Elect Chair and Vice-Chair, determine length of terms, i.e. 1 year, 2 years, 3 years (initial terms), determine rate of pay (\$/meeting or \$/year).
3. First Reading Policies
4. Hiring Process and Salary/Benefits of Superintendent (6 month interim period, July 1, 2009 and beyond)
5. Meeting Schedule of RSU Board
6. Budget Calendar and Expectation of SAU's
7. Standing Committees and Meeting Schedule, Status of Transition Team
8. Communication Plan of RSU to 5 Towns
9. Orientation Workshop, MSMA

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Donald L. Siviski
Secretary

DLS/src